

# Thames Valley Environmental Records Centre



*Sharing environmental information in Berkshire and Oxfordshire*

## Terms and Conditions for submitting records to TVERC

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By using this website, you agree to these Terms and Conditions of Use. If you do not agree, please do not use the site.

When you submit records through this website you agree that:

1. The record is yours, or you have the permission of the owner to submit this record.
2. You agree that that your records can be made publicly available for wider use.
3. The records will be made available to experts for verification.
4. The records will be used by TVERC in its normal business, including commercial and non-commercial data searches, and will be made available to TVERC partner organisations.
5. If you submit a record of a species that could be vulnerable to disturbance or persecution if the record is made publicly available, the record will be flagged as 'sensitive' and will not be made publicly available.
6. Records might be uploaded to the NBN Gateway (<http://data.nbn.org.uk>).
7. The use of records will be covered by TVERC standard terms and conditions for data searches, data licences and service level agreements.
8. Your contact details will be held in a database by TVERC and will only be used to contact you if there is a query about the verification of your records. Your contact details will not be passed on to any third parties without your permission.
9. Having submitted a record to this site, please do not submit it to other organisations or online recording schemes. TVERC will make data available to relevant local and national recording schemes. This will prevent duplication of records.
10. Your name will be stored as part of the record and will be made available to local or national recording schemes along with the record and might be shown with the record on the NBN Gateway along with the species name, date and location of the record.